Reconciliation

June 22, 2020

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What is Reconciliation Manager (RCM)?

Reconciliation Manager matches and then reconciles two sets of transactions according to a set of predefined match criteria

Reconciliation Profiles

- General – Allocations, Journal Type, Same Sign Matching, Match Amount

- Selecting Criteria 1-10, e.g Reference, Desc, Date, General Desc, etc

- Matching Criteria 1-10, e.g Reference, Desc, Date, General Desc, etc

Reconciliation Accounts

- Window 1-2
- Business Unit
- Actual , Budget
- Account
- Allow Generate
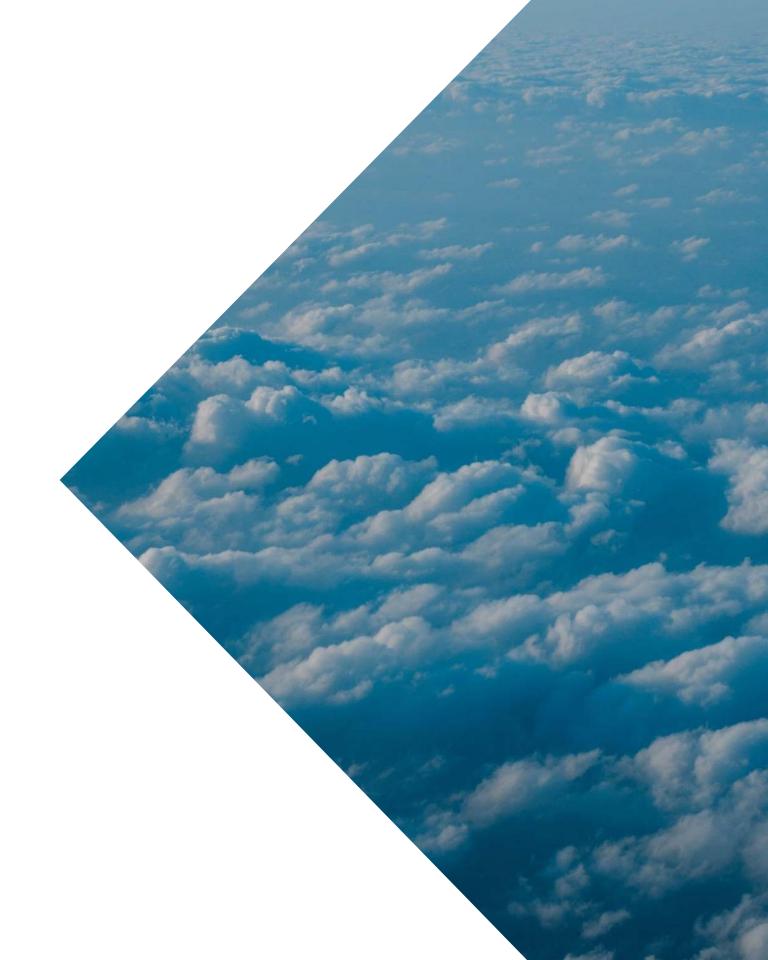- Allow Split
- Debit or Credit, both

Business Scenario

01

Bank reconciliation

02

Debtor/creditor payment

03

Inter-company reconciliation

DEMO

infor

Bank Reconciliation

Profile Code

| BANK REC | BANK REC |

Accounts | Selection

Business Unit

| PK1 |
| PK1 |

Actual/Budget Marker

| A ⌄ |
| K ⌄ |

Account Code

| 52100 | Bank account 96 23 75 33 |
| 52100 | Bank account 96 23 75 33 |

Currency Code

| |

Transaction Date

| ⌄ | To | ⌄ |

☐ Show Posted/Reconciled

┌─ Reconciliation Manager Extract Form ──────────────
◉ Standard
○ Simple
○ Extended

| OK | | Cancel | | Amend | | Extract | | Exit |

Business Unit	Account Code	Account title	Total of Credit	Total of Debit	Reconciled total	Cr/Dr
PK1	52100	Bank account 96	0.00	885.38	885.38	Debit
PK1	52100	Bank account 96	0.00	885.38	885.38	Debit

Fully Rec	Accounting Period	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Base Rate	Transaction Amount	Transaction Currency Code	Rate	Value 3 Amount	Value 3 Rate	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Description	Duplicate	Entry Date
☐	09/05	22/05/20	SYSTM	000038		Not Allocat	200.00	1.000000000	200.000	GBP	1.000000000	357.140	0.560004000	0.000		0.000000000	Credit	81001 European Con	☐	22/05/20
☐	09/05	05/06/20	FGJ	payment1		Not Allocat	95.00	1.000000000	95.000	GBP	1.000000000	169.640	0.560000000	0.000		0.000000000	Credit	General Journal	☑	05/06/20
☐	09/05	07/06/20	FGJ	111		Not Allocat	95.00	1.000000000	95.000	GBP	1.000000000	169.640	0.560009432	0.000		0.000000000	Debit	General Journal	☑	07/06/20
☑	11/05	07/06/20	FGJ	1QW		Reconciled	106.29	1.470034810	156.250	EUR	1.000000000	125.000	0.800000000	0.000		0.000000000	Debit	General Journal	☐	07/06/20
☑	09/05	07/06/20	FGJ	511MANU31		Reconciled	300.69	1.000000000	300.690	GBP	1.000000000	536.950	0.559996275	0.000		0.000000000	Debit	General Journal	☐	07/06/20
☑	11/05	07/06/20	FGJ	Rec112		Reconciled	236.50	1.000000000	236.500	GBP	1.000000000	422.320	0.560001894	0.000		0.000000000	Debit	General Journal	☐	07/06/20
☑	11/05	10/06/20	FGJ	Inv123		Reconciled	56.90	1.757469000	100.000	USD	1.000000000	100.000	1.000000000	0.000		0.000000000	Debit	General Journal	☐	10/06/20
☐	11/05	14/06/20	FGJ	Pe333		Not Allocat	275.88	1.459982601	402.780	EUR	1.000000000	322.220	0.799990069	0.000		0.000000000	Debit	General Journal	☑	14/06/20

Fully Rec	Accounting Period	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Base Rate	Transaction Amount	Transaction Currency Code	Rate	Value 3 Amount	Value 3 Rate	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Description	Duplicate	Entry Date
☐	09/05	05/06/20	FGJ	payment1		Not Allocat	95.00	1.000000000	95.000	GBP	1.000000000	169.640	0.560009432	0.000		0.000000000	Credit	General Journal	☑	18/06/20
☐	09/05	07/06/20	FGJ	111		Not Allocat	95.00	1.000000000	95.000	GBP	1.000000000	169.640	0.560009432	0.000		0.000000000	Debit	General Journal	☑	18/06/20
☑	11/05	07/06/20	FGJ	1QW		Reconciled	106.29	1.470034810	156.250	EUR	1.000000000	125.000	0.800000000	0.000		0.000000000	Debit	General Journal	☐	18/06/20
☑	09/05	07/06/20	FGJ	511MANU31		Reconciled	300.69	1.000000000	300.690	GBP	1.000000000	536.950	0.559996275	0.000		0.000000000	Debit	General Journal	☐	18/06/20
☑	11/05	07/06/20	FGJ	Rec112		Reconciled	236.50	1.000000000	236.500	GBP	1.000000000	422.320	0.560001894	0.000		0.000000000	Debit	General Journal	☐	18/06/20
☑	11/05	10/06/20	FGJ	Inv123		Reconciled	56.90	1.757469000	100.000	USD	1.000000000	100.000	1.000000000	0.000		0.000000000	Debit	General Journal	☐	18/06/20
☐	11/05	14/06/20	FGJ	Pe333		Not Allocat	275.88	1.459982601	402.780	EUR	1.000000000	322.220	0.799990069	0.000		0.000000000	Debit	General Journal	☑	18/06/20
☑	11/05	14/06/20	FGJ	case2		Reconciled	185.00	1.000000000	185.000	GBP	1.000000000	330.360	0.559995157	0.000		0.000000000	Debit	General Journal	☐	18/06/20

| OK | Cancel | AutoRec | Split | Find | Sort Asc | Post | Exit |

Debtor Receipt Allocation

Business Unit	Account Code	Account title	Total of Credit	Total of Debit	Reconciled total	Cr/Dr
PK1	64005	Independent Avi	0.00	401.48	401.48	Debit
PK1	64005	Independent Avi	401.48	0.00	401.48	Credit

Debit

Fully Rec	Accounting Period	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Base Rate	Transaction Amount	Transaction Currency Code	Rate	Value 3 Amount	Value 3 Rate	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Description	Duplicate	Entry Date
☑	03/04	01/03/04	FGJ	403OTHE56		Allocated	401.48	1.750000000	702.590	USD	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Other revenue	☐	03/10/05
☐	04/04	01/04/04	FGJ	404OTHE33		Not Allocat	169.70	1.000000000	169.700	GBP	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Other revenue	☐	03/10/05
☐	05/04	01/05/04	FGJ	405SERV36		Not Allocat	561.81	1.000000000	561.810	GBP	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Services sales	☐	03/10/05
☐	06/04	01/06/04	FGJ	406MANU18		Not Allocat	230.16	1.750000000	402.780	USD	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Revenue manuals	☐	03/10/05
☐	08/04	01/08/04	FGJ	408SERV49		Not Allocat	210.71	1.470000000	309.740	EUR	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Services sales	☐	03/10/05
☐	11/04	01/11/04	FGJ	411OTHE10		Not Allocat	481.00	1.750000000	841.750	USD	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Other revenue	☐	03/10/05
☐	11/04	01/11/04	FGJ	411SERV25		Not Allocat	210.78	200.000000000	42,156.000	JPY	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Services sales	☐	03/10/05
☐	11/04	01/11/04	FGJ	411SERV8		Not Allocat	513.92	1.000000000	513.920	GBP	1.000000000	0.000	0.000000000	0.000		0.000000000	Debit	Services sales	☐	03/10/05

Credit

Fully Rec	Accounting Period	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Base Rate	Transaction Amount	Transaction Currency Code	Rate	Value 3 Amount	Value 3 Rate	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Description	Duplicate	Entry Date
☑	03/04	01/03/04	FGJ	403OTHE56		Allocated	401.48	1.750000000	702.590	USD	1.000000000	0.000	0.000000000	0.000		0.000000000	Credit	Other revenue	☐	03/10/05
☐	06/05	01/06/05	FGJ	506OTHE58		Not Allocat	541.09	1.470000000	795.400	EUR	1.000000000	0.000	0.000000000	0.000		0.000000000	Credit	Other revenue	☑	03/10/05
☐	06/05	01/06/05	FGJ	506OTHE58		Not Allocat	541.09	1.470000000	795.400	EUR	1.000000000	0.000	0.000000000	0.000		0.000000000	Credit	Other revenue	☑	03/10/05

OK	Cancel	AutoRec	Split	Find	Sort Asc	Post	Exit

PK1 WORLDWIDE
Reconciliation Manager Listing

infor

Transaction Date	Accounting Period	Transaction Reference	Original Allocation	Allocation Marker	Changed This Session	Description	Base Amount	Transaction Amount	Currency Code
Window Number:		1	Multi Currency Sales for Inventory items		64005				
11/06/2004	007/2003	SI/002017		A	*	Multi Currency Sales for Inventory items	290.81 D	290.81	GBP
01/02/2004	002/2004	402MANU6		A	*	Revenue manuals	981.68 D	981.68	GBP
01/03/2004	003/2004	403SERV1		A	*	Services sales	221.11 D	44,222.00	JPY
01/03/2004	003/2004	403OTHE56		A	*	Other revenue	401.48 D	702.59	USD
Window Number:		2	Other revenue		64005				
01/03/2004	003/2004	403OTHE56		A	*	Other revenue	401.48 C	702.59	USD
16/06/2020	011/2005	112		A	*	General Journal	290.81 C	290.81	GBP
16/06/2020	011/2005	112		A	*	General Journal	981.68 C	981.68	GBP
16/06/2020	011/2005	112		A	*	General Journal	221.11 C	221.11	GBP

Base Amount

Window 1:	Debit	Credit
Reconciled this session:	1,895.08	0.00
Unreconciled this session:	0.00	0.00
Unchanged this session:	292,768,420.71	0.00

Window 2:	Debit	Credit
Reconciled this session:	0.00	1,895.08
Unreconciled this session:	0.00	0.00
Unchanged this session:	0.00	1,082.18

END OF REPORT

Intercompany

Profile Code

INTERCO   Intercompany Posting

Accounts | Selection

Business Unit	Actual/Budget Marker	Account Code	
PK1	A	71001	Spectrum Software Ltd
PKZ	A	71001	Spectrum Software Ltd

Currency Code

Transaction Date

To

☐ Show Posted/Reconciled

Reconciliation Manager Extract Form
- ⦿ Standard
- ○ Simple
- ○ Extended

OK	Cancel	Amend	Extract	Exit

Business Unit	Account Code	Account title	Total of Credit	Total of Debit	Reconciled total	Cr/Dr
PK1	71001	Spectrum Softwa	0.00	2,000.00	2,000.00	Debit
PKZ	71001	Spectrum Softwa	2,000.00	0.00	2,000.00	Credit

Fully Rec	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Transaction Amount	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Posted	Description	Duplicate
☐	11/06/04	PIINV	PI/002017		Not Allo	470.00	470.000	0.000		0.000000000	Credit		Spectrum Software Ltd	☐
☐	11/06/04	PIINV	PI/002019		Not Allo	975.25	975.250	0.000		0.000000000	Credit		Spectrum Software Ltd	☐
☐	19/06/20	FGJ	112233		0 Marke	1,000.00	1,000.000	0.000		0.000000000	Debit		General Journal	☐
☑	19/06/20	FGJ	112234		Not Allo	2,000.00	2,000.000	0.000		0.000000000	Debit		General Journal	☐

Fully Rec	Transaction Date	Journal Type	Transaction Reference	Second Reference	Allocation Marker	Base Amount	Transaction Amount	4th Currency Amount	4th Currency Code	4th Currency Conversion Rate	Debit/Credit	Posted	Description	Duplicate
☐	11/06/04	PIINV	PI/002017		Not Allo	470.00	470.000	0.000		0.000000000	Credit		Spectrum Software Ltd	☐
☐	19/06/20	FGJ	112233		Not Allo	1,000.00	1,000.000	0.000		0.000000000	Credit		General Journal	☐
☑	19/06/20	FGJ	112234		Reconcil	2,000.00	2,000.000	0.000		0.000000000	Credit		General Journal	☐

OK   Cancel   AutoRec   Split   Find   Sort Asc   Post   Exit

Question ?